



Jubilee By the Experts

Ask the Experts!

Along with Certificate of Service

April 13, 2022

Our Host – Dave Danielson

*CEO Resolvent, Student Debt Resolution Software
Former CEO of CINGroup/CINLegal/BestCase*

- Welcome
- The focus of our webinar series
 - Reduce software costs
 - Improve Operations
 - Integrate with Best of Breed



Agenda

- What's new with Jubilee
 - Customizing Forms within Jubilee
- Certificate of Service
 - Service Overview
 - Jubilee Integration
- Ask the Experts
 - Your questions for Jubilee development and support teams
 - What's on your mind?

Customizing forms in Jubilee

Form-to-Word Conversion Tool

- Easily convert any Jubilee form to an editable Word file
- Modify any existing form to adapt to local rules
- Insert and remove any language required by your jurisdiction

Insert-into-Jubilee Upload

- Upload any custom document directly into a Jubilee ECF filing event
- Supports Word files, PDFs and images
- Incorporate any local form that is not included by default in Jubilee

Edit function is available in any form in Jubilee

Go to: **Part 1: Describe Each Residence, Building, Land, or Other Real Estate You Own or Have an Interest In**

Fill in this information to identify your case and this filing:

Debtor 1	AREB	Plan
	First Name	Middle Name Last Name
Debtor 2 (Spouse, if filing)		
	First Name	Middle Name Last Name

United States Bankruptcy Court for the: **Eastern District of Arkansas**

Case number **4:21-bk-10114**

Check if this is an amended filing

Official Form 106A/B

Schedule A/B: Property 12/15

In each category, separately list and describe items. List an asset only once. If an asset fits in more than one category, list the asset in the category where you think it fits best. Be as complete and accurate as possible. If two married people are filing together, both are equally responsible for supplying correct information. If more space is needed, attach a separate sheet to this form. On the top of any additional pages, write your name and case number (if known). Answer every question.

Part 1: Describe Each Residence, Building, Land, or Other Real Estate You Own or Have an Interest In

1. Do you own or have any legal or equitable interest in any residence, building, land, or similar property?

Jubilee “Best of Breed” Integrations

<p>Legal Payments</p> 	<p>Credit Reports</p>  	<p>Client Intake</p>  	<p>Bankruptcy Automation Mailing Services</p> 
<p>Practice Management</p>  	<p>Virtual Paralegal Service</p> 	<p>Bankruptcy Courses</p>   	<p>Other Integrations</p>  



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Jay and Kathryn Jump, Owners
Certificate of Service

**MAKE A PLAN
A PLAN = ORGANIZATION
ORGANIZATION = CONSISTENCY
CONSISTENCY = SUCCESS
SUCCESS = FREEDOM
MAKE A PLAN = ACHIEVE FREEDOM**

OR HOW TO WORK ON YOUR BUSINESS AND NOT IN YOUR BUSINESS!

**JAY S. JUMP, CEO
CERTIFICATEOFSERVICE.COM**

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OUTSOURCE YOUR MENIAL TASKS

- **WANT TO SUCCEED? GIVE UP SOME CONTROL**
- **OUTSOURCING ALLOWS YOU TO BUILD AND GROW TO SCALE ON YOUR TERMS**
- **PAY ONLY FOR WHAT YOU USE**
- **AVOID HIRING NEW STAFF, USE SERVICES TO FILL THAT ROLE**
- **CHECKLISTS CAN ALSO APPLY TO OUTSOURCING AS WELL**
- **OUTSOURCING PROVIDES REAL TIME DATA AND MEASURABLE FEEDBACK**
- **BUILD BETTER CLIENT RELATIONSHIPS BY OUTSOURCING**

TIME V. MONEY

- **TIME IS THE ONLY LIMITED RESOURCE.**
- **MONEY IS AN UNLIMITED RESOURCE.**
- **YOU CAN'T GET YESTERDAY BACK, BUT YOU CAN RE EARN THE MONEY YOU LOST.**
- **USE THIRD PARTY SERVICES (LIKE COS!) TO CREATE TIME THAT YOU DIDN'T HAVE BEFORE.**
- **THE CREATION OF TIME ALLOWS YOU THE OPPORTUNITY TO CREATE MORE REVENUE!**
- **THIS REQUIRES A SHIFT IN PERSPECTIVE TO STOP LOOKING AT THINGS IN TERMS OF COST, BUT RATHER IN TERMS OF VALUE.**

EXAMPLE: TIME V. MONEY

USPS STUDY-

1 page letter
1 #10 envelope
1 ounce postage (.58)

\$1.46

COS EQUIVALENT-

1 page letter
1 #10 envelope
1 ounce postage (.53)

\$0.68

A savings of about 53%

EXAMPLE: TIME V. MONEY

Average time for YOUR OFFICE to print, collate, fold, insert, seal, address, stamp, and create a certificate of service for filing with the Court.

55 min

Average time for you to UPLOAD a job to COS for printing, collating, folding, inserting, sealing, addressing, stamping, and returning a certificate of service.

1 min

That is 54 minutes of billable time created.

OUTSOURCE ACCOUNTABILITY:

- **USE A COMPANY THAT IS FOCUSED ON DOING ONE THING VERY WELL.**
- **CORPORATIONS WHO ANSWER TO STOCKHOLDERS AND EQUITY PARTNERS ARE NOT FOCUSED ON YOU AS THE CUSTOMER, JUST YOU AS THE USER OF THEIR PRODUCT.**
- **SMALL BUSINESSES CAN PIVOT AND ADAPT QUICKLY.**
- **THIRD PARTY OUTSOURCING PROVIDE YOU WITH ACCOUNTABILITY AND FOCUS**
- **REAL TIME DATA FEED BACK ALLOWS FOR TRACKING AND ERROR TRAPPING**
- **PARTNER WITH AN OUTSOURCE PROVIDER THAT UNDERSTANDS THE 'WHY' OF WHAT YOU DO**

Jubilee Integration with Certificate of Service

The image displays three sequential screenshots of the Jubilee software interface, illustrating the process of placing a new order for a Certificate of Service. The screenshots are numbered 1, 2, and 3, with red circles and arrows highlighting key actions.

- Step 1:** The user is in the 'Main Street Vendors Due Diligence Products' section. The 'Place New Order' button is highlighted with a red circle and an arrow pointing to it.
- Step 2:** The user is in the 'Place New Order' screen, selecting the 'Bankruptcy' and 'Adversary' mailing job types. The 'Attorney Info' and 'Office Info' fields are visible, with the 'Attorney Info' field highlighted by a red circle and an arrow pointing to it.
- Step 3:** The user is in the 'Place New Order' screen, selecting the 'Bankruptcy' mailing job type. The 'Printing and Mailing Preferences' section is visible, with the 'Print on both sides' checkbox highlighted by a red circle and an arrow pointing to it.

Three Step Process:

- 1) Select “Place New Order” with Certificate of Service from Main Street in Jubilee
- 2) Verify the Mailing details
- 3) Select the type of mailing list (Court, ECF, Custom) and printing/ mailing details

Certificate of Service takes it from there!

Ask the Experts

Send your questions to us
They will be read to the panel
All questions will be answered



Andre Dade
Tech Support Specialist



Carlos Sarmiento
Senior Developer



Evonne Espinosa
Tech Support Specialist

LegalPRO/Jubilee



Jeffrey Bursell, Owner



Trish Wolter, Paralegal

Solvent Law PLLC



Jay and Kathryn Jump, Owners
Certificate of Service



Next Webinar: May 13, 2022 (2PM ET/ 1PM CT/11AM PT)

See us a NACBA – Tucson, AZ – May 19-22

Future Webinar Topics to include:

- Flashdocs in Jubilee
- Chapter 11, Individual and Non-Individual
- Chapter 7 Non-individual
- Learning to use Documents in Jubilee
- Jubilee Payment Processing
- Financing cases with Invoigo

How to get more information:

- Existing Jubilee Users:
 - Schedule one-on-one training with Evonne at <https://calendly.com/evonne-1/firm-training>
- Interested about Jubilee
 - Contact Nate Lewis at nate@legal-pro.com