



Setting up LawPay in Jubilee (Existing LawPay Customers)

1. Within Jubilee, go to Profile & Firm Settings – My Profile - Integrations & Credentials tab – and click the Setup button in the LawPay section.

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If you are an existing LawPay customer, click on the "CONNECT YOUR EXISTING LawPay" account 2. option. If you do not currently have a LawPay account, please see the "Setting up LawPay in Jubilee (New LawPay Customers)" instructions at the end of this document.

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3. You will be directed to the LawPay sign in page where you will need to enter your LawPay credentials.

Email Support Sign IN Forgot your password? Never received your confirmation email?	Email Email Password I Remember my email address SIGN IN
Password Password Remember my email address	Password Career Remember my email address
	Remember my email address
SIGN IN Forgot your password? 53 Email Support Never received your confirmation email? © Call (800) 459-5798	SIGN IN
Forgot your password? S3Email Support Never received your confirmation email? © Call (800) 459-5798	
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	Never received your confirmation email? Call (800) 459-5798

4. 1.Next you will need to authorize Jubilee to access your LawPay account.

Authorize Application: L	egalPRO Systems (DEV)	
Payments		
	Authorize or Deny	

5. You will receive a confirmation stating the connection has been established. Click the button to close the page and return to Jubilee.

Jubilee 🖊		50 🔳 Hello, brsteitlert v
	You have successfully setup your LawPay + Jubilee Integration	
	Click here to close this page and return to Jubilee	
	If the close button does return you to Jubilee you may close this tab.	

6. Click on the Complete Setup button. You can now accept credit, debit, and ACH payments directly through Jubilee.

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Posted below is a quick video demo on how to use the payments functionality within Jubilee and a link to schedule a 1 on 1 training session, if you would like a walkthrough. Feel free to contact our office with any questions.

Video Tutorial for Jubilee Payments

Schedule your training